





## "NeMo - NEw MOnitoring guidelines to develop innovative ECEC teachers curricula"

## **Participation procedures**

 Thank you so much for your kind interest in taking part in our NeMo project research! Please, send an e-mail to <u>nemoprojectdatabase@live.unibo.it</u>, expressing your will to participate. Please, fill and sign the "Informative consent for personal data processing" for each adult and minor in your video (for minors, we need signatures by both parents or by who act in their stand as legal guardians). You can provide informative consents either in person or via e-mail.

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2. Once your declaration of interest and the informative consents have been received, a researcher of our staff will send you an e-mail, inviting you to share through a simple link a personal cloud managed by the University of Bologna where you can upload your videos. Thank you so much for that!

## HOW TO LOGIN TO YOUR PERSONAL CLOUD

- 3. In the e-mail of invitation, you will see the word "OPEN". Click on "OPEN" and a new window will appear on your screen, asking if you want to get the login credentials. Just click on "Send Code".
- 4. You will receive an e-mail by the University of Bologna with the password. Copy the password in the proper space and click on "VERIFICA".

IMPORTANT: always check your junk mail folder, because the mail with the password can be moved into the spam folder by your provider.

5. Now you have access to your personal cloud where you can easily upload the videos you want to share with us. Thank you for helping our scientific research. Please, always check if the folder name is "Database+your surname".

Welcome to NeMo Project!

This simple procedure has been designed in order to guarantee your children's privacy and data protection, in compliance with EU and Italian guidelines about privacy and personal data management.

For any doubt about the procedure, please send an e-mail to <a href="mailto:nemoprojectdatabase@live.unibo.it">nemoprojectdatabase@live.unibo.it</a>